

January 14, 2020

Present: Mervin Moser, Scott Moshier, Clifford Lehman, Richard Diller, Arnold Loucks, Donna Loucks, Robin Grunert, Derek Mellnitz

Absent:

Guests: Ron Burns, Brett McVoy from Barton And Loguidice, Jim Der, Mickey Dietrich from RACOG, Scott Doyle

Meeting was called to order at 7:00 followed by the Pledge of Allegiance.

Brett presented on the disinfection grant – the report is currently being written – DMR reports from Derek need to be re-submitted. Robin will now be the point of contact for the grant. The matching grant should be \$2,150 for the Village. Most likely due in the 2019/2020 year. Part of the grant is to pass three resolutions.

Motion by Arnold Loucks and a second Richard Diller to pass Resolution 1-2020 for designating the mayor to accept the grant. All in favor.

Motion by Richard Diller and a second by Clifford Lehman to pass Resolution 2-2020 authorizing the Village local match for the grant. All in favor,

Motion by Scott Moshier and a second by Arnold Loucks to pass Resolution 3-2020 waiving the environmental review as it is not necessary. (No SEQR necessary). All in favor.

Brett believes the study will be done late February or early March.

Mickey Dietrich reported on the RACOG meeting cancelled for the 21st – being replaced by the LED meeting on the 29th – NYPA and Wendell consulting will be there. Updates and next steps will be discussed. Community aggregation workshop will be coming up soon. April 23, 2020 will be economic development session.

A motion by Clifford Lehman and a second by Arnold Loucks to accept the minutes from the last meeting. All in favor.

A motion by Clifford and a second by Scott to accept the bills 85-103.

Mervin is signed up for esign for the USDA in order to proceed with the grants for the water tower.

The new computer was purchased for the Village, addressing Windows 7 no longer being supported.

Derek reported on his sewer test. It is still on hold. Waiting on paperwork to be accepted and a test date to be set.

No new business. Motion by Arnie Loucks and second by Clifford Lehman to adjourn. Meeting adjourned at 7:50.

February 11, 2020

Present: Mervin Moser, Clifford Lehman, Richard Diller, Robin Grunert, Derek Mellnitz

Absent: Scott Moshier

Guests: Heidi Lehmann, Ron Burns, Jim Der, Mickey Dietrich from RACOG, Gary Ashline

Meeting was called to order at 7:00 followed by the Pledge of Allegiance.

Mervin welcomed everyone to the meeting. Arnold Loucks and Donna Loucks have resigned from the Board as of 1/15/2020. Heidi Lehmann was introduced to everyone as an interested resident willing to serve on the Board until the March elections. Clifford Lehman made a motion with a second from Mervin Moser to accept Heidi Lehmann as Trustee for the next two months. All in favor.

The union Caucus was opened at 7:00pm. Caucus meeting minutes attached.

Mickey Detrich noted the local government conference is now now open for registration. LED lighting was discussed and National Grid is revisiting the buyback quotes and the Public Commission is looking into the cost. We will wait and see where we are at with them before we proceed. NYPA is putting together a check list for what we still need to do to proceed. Cameras on the street lights were discussed. There is a \$20,000 grant for the cameras along with other matching grants as well. A Fort Drum intern will be coming on board with RACOG. Also mentioned was that the Jeff Lewis BOCES may be taking on projects for park benches, etc for communities. More information to follow.

Motion by Clifford Lehman and a second by Richard Diller to accept the minutes of the last meeting. All in favor.

Motion by Richard Diller and a second by Clifford Lehman to pay bills 104-121. All in favor.

With Donna Loucks resigning as Deputy Clerk, Robin will be in search of someone to be a second set of eyes for the bank reconciliations. She will be contacting Prudence at the Town of Denmark to see if she would be interested.

Preliminary budget talks included the new roof needed for the DPW/Village Office building, including an additional overhang on the sidewalk side of the building - a new riding lawn mower with sweeper attachment. Derek will be checking into state bid dealers for the lawn mower. Mickey mentioned the possibility of grant money available for the DPW building. Derek will be getting three different bids including both Steel and Shingled bids from all bidders.

Motion by Richard Diller and a second by Clifford Lehman to adjourn the meeting at 7:55pm. All in favor.

March 10, 2020

Present: Mervin Moser, Clifford Lehman, Scott Moshier, Richard Diller, Heidi Lehmann, Robin Grunert, Derek Mellnitz

Absent:

Guests: Mickey Dietrich from RACOG, Gary Ashline, Mark Moshier

Meeting was called to order at 7:00 followed by the Pledge of Allegiance.

Motion by Richard Diller to accept the minutes and a second by Heidi Lehmann. All in favor.

Mickey presented that RACOG will not have a meeting this month due to the other meetings being scheduled on the LED lighting and suppliers of electricity. Local government conference is still on.

Motion by Scott Moshier and a second by Richard Diller to pay bills 122-133.

Motion by Heidi Lehmann and a second by Scott Moshier to accept the quote from Grand Slam safety to powder coat the new playground equipment.

Gary briefed us on the ISO rating coming up. This is the rating used by residents in a fire district when getting insurance.

Derek reported on the leak at the DPW – hopefully in the near future the contractors will be looking at the roof to get us quotes for the replacement.

No new business.

Executive session called at 7:36.

April 14, 2020

Present: Mervin Moser, Clifford Lehman, Scott Moshier, Richard Diller, Heidi Lehmann, Robin Grunert, Derek Mellnitz

Absent:

Due to the Covid-19 Pandemic, Residents/Elected officials were invited to call in via a zoom meeting set up by Mickey at the Tug Hill Commission. Notices posted throughout the village. Two listeners currently on the call, Mickey & Gary Ashline.

Meeting called to order at 7:05 pm.

Budget Hearing opened – no public present for the meeting. Motion by Cliff Lehman and a second by Dick Diller to adopt the 2020/2021 budget as presented— all in favor.

Motion by Scott Moshier and a second by Heidi Lehmann to approve the minutes of the last meeting. All in favor.

Village elections are on hold until the Covid 19 PAUSE is lifted, The Board will be thinking about pay and proctors for the election if and when it happens. All appointed board members will continue as trustees until such election is held. The Oath of offices will be administered once elections can be held.

Mayor has re-appointed Robin Grunert as Clerk Treasurer for the Village; Derek Mellnitz as the Superintendent of Public Works; Sean Harney as Health Officer, all without terms, and all Trustees in favor.

Mayor appoints Scott Moshier as Deputy Mayor of the Village, all trustees in favor.

Motion by Scott Moshier to pay bills 134-148 and a second by Dick Diller – all in favor.

Mayor appoints Jim Burrows as attorney for the Village on a per diem basis, all in favor. Meeting dates as the second Tuesday of the month to be held at the DPW/Village Office building at 5185 State Route 410; Castorland, NY until further notice; The Village will continue banking with both Key Bank and Community Bank; and continue with the current Code of Ethics, Employee handbook and

governing rules and regulations. Continue to use the Journal & Republican and the Watertown Daily Times as the official newspapers of the Village.

Mayor's report consisted of gathering information and Bids from Contractors to put a new roof on the DPW building and to work on handicap accessible office space as Karcher Country estates has asked us to find a new meeting space. We will be contacting contractors in the near future to get an estimate of costs.

Robin reported on the Water/Sewer re-levies turned over to the county. Recommended we skip the May meeting unless pressing business arises due to Covid 19 state order.

Derek will proceed with Spring Clean up on the 18th of May without the Town of Denmark who have discontinued that service. The Village will assist in renting a dump trailer and finding Derek a helper for the Day to continue to offer the service to the residents.

Mickey reported that RACOG is working on a regional map for the area and is working on some Webinars.

Meeting adjourned 7:44pm.

June 9, 2020

Present: Mervin Moser, Clifford Lehman, Scott Moshier, Richard Diller, Heidi Lehmann, Robin Grunert,

Absent: Derek Mellnitz

Meeting was called to order by Mayor Moser at 7:00pm followed by the Pledge of Allegiance.

Brett McVoy presented on the status of the sewer pond disinfection project. The Board has opted to continue with the Chlorine tablet disinfection system. We will move to the next level of grant acquisition. He is working on obtaining grants for 80% of the construction costs as well as a low interest loan. The Village does have reserve funds set aside for sewer projects that may be utilized.

A motion by Cliff Lehman and a second by Richard Diller to accept the minutes from the April 14th 2020 meeting. All in favor.

A motion by Heidi Lehmann and a second by Cliff Lehman to pay bills 149-167 for fiscal year end 5/31/2020 and bills 1-6 for the fiscal year ending 5/31/2021.

Mayor had no new information to report.

Robin reported on the visit from the gentlemen from the Rural Development office. There was communication with USDA regarding reserve funds and what their intended purpose of each fund is for. We will try to do a better year end breakdown of where we intend to spend the reserves in the future.

The KeyBank CD comes due this month we will roll it over for the next 11 months in hopes of drawing it out to help fund the water tower.

In Derek's absence Robin reported on the playground and Tim Pierce being available to take the top soil off down to the level of the existing playground. The board suggested that we utilize small groups of volunteers in structured phases to layout the new fitness equipment, the placing of the posts in the ground by someone with knowledge of that process and a community phase of assembly and installation of the equipment.

In Other Business the contract with the fire department is up for renewal. A motion by Scott Moshier and a second by Heidi Lehmann to have the Mayor execute the contract.

Meeting moved to executive session at 7:30pm.

Executive session adjourned at 8:30pm.

July 14, 2020

Present: Mervin Moser, Clifford Lehman, Scott Moshier, Richard Diller, Heidi Lehmann, Robin Grunert, Derek Mellnitz

Guests: Gary & Ben Ashline; Brett McVoy, Ron Burns, Mickey Dietrich

Meeting was called to order by Mayor Moser at 7:00pm followed by the Pledge of Allegiance.

Brett McVoy presented on the status of the sewer pond disinfection project. The cost estimate came in at \$142,000.00

Mickey Dietrich updated the Board on the RACOG events. Next meeting is September 15th. Peter McCane is interning from Fort Drum. LED street lights are still on hold waiting on NYPA feedback regarding National Grids increase in buyout.

Gary and Ben Ashline presented plans for a subdivision for Ben to build a house. We will convene the planning board in the next few days to approve the drawings.

A motion by Heidi Lehmann and a second by Cliff Lehman to accept the minutes from the June 9th 2020 meeting. All in favor.

A motion by Scott Moshier and a second Richard Diller to pay bills 7-16 for the fiscal year ending 5/31/2021. All in favor.

Financials were reported on by Robin, all is on track. AUD report will be started in the next few weeks.

Derek presented on the playground updates – all is on track for getting the equipment installed. Looking into the ground covering for underneath the equipment.

Regular meeting adjourned at 7:44.

Executive session called at 7:45. Executive Session adjourned at 8:30pm.